

# AGENDA

**Meeting:** MELKSHAM AREA BOARD  
**Place:** Seend Community Centre, Rusty Lane, Seend, Melksham SN12 6NS  
**Date:** Wednesday 26 October 2011  
**Time:** 7.00 pm

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Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706612 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk) or Abbi Gutierrez (Melksham Community Area Manager), direct line 01225 718443 or (email) [abbi.gutierrez@wiltshire.gov.uk](mailto:abbi.gutierrez@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Jonathon Seed, Summerham and Seend (Chairman)  
Cllr Rod Eaton, Melksham North (Vice Chairman)  
Cllr Mark Griffiths, Melksham Without North

Cllr Jon Hubbard, Melksham South  
Cllr Stephen Petty, Melksham Central  
Cllr Roy While, Melksham Without South

Items to be considered	Time
<p style="text-align: center;"><b><u>Before the meeting</u></b></p> <p>Melksham community area partnership will be consulting on the 'Transport' section of the community plan.</p>	<b>6.30pm</b>
<p>1. <b>Chairman's Welcome, Introduction and Announcements</b></p> <ul style="list-style-type: none"> <li>• Outcome of 13-19 consultation</li> <li>• The Queen's Diamond Jubilee, June 2012</li> <li>• Wiltshire Council senior management</li> <li>• CCTV</li> <li>• Parliamentary Boundaries</li> </ul> <p>2. <b>Apologies for Absence</b></p> <p>3. <b>Declarations of Interest</b></p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p> <p>4. <b>Minutes (Pages 3 - 14)</b></p> <p>To approve and sign as a correct record the minutes of the meeting held on 20 September 2011.</p>	<b>7.00pm</b>
<p>5. <b>Cllr Richard Gamble - portfolio holder for Public Transport</b></p> <p>Will introduce his portfolio and answer any questions.</p>	<b>7.10pm</b>
<p>6. <b>Community Buses</b></p> <p>Terry Sleightholme from Seend Shuttle will explain how their community bus model works to encourage more community transport in light of current economic situation.</p>	<b>7.15pm</b>

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|-----|--|--------|
| 7.  | <p><b>Improving Melksham Rail Services</b></p> <p>An update on the improved services from Melksham railway station. Graham Ellis, Trans Wilts Railway Partnership.</p>   | 7.30pm |
| 8.  | <p><b>Suggestion to develop car parking on council owned land near Melksham Station</b></p> <p>This suggestion was put forward as a suggestion by Melksham Chamber of Commerce and is also supported by Melksham Town Council.</p> <p>Round-table discussion on tables will take place to gather people's ideas and opinions on this. Maps and further information will be provided.</p>   | 7.50pm |
| 9.  | <p><b>Any other items of public concern</b></p>  | 8.20pm |
| 10. | <p><b>Partner Updates</b> (<i>Pages 15 - 18</i>)</p> <p>To receive updates from any of the following partners:</p> <ul style="list-style-type: none"> <li>a. Melksham CAYPIG</li> <li>b. Community Area Partnership Representative</li> <li>c. Wiltshire Police</li> <li>d. Wiltshire Fire and Rescue Service</li> <li>e. NHS Wiltshire</li> <li>f. Melksham Town Council</li> <li>g. Parish Council Nominated Representatives</li> <li>h. Melksham Chambers of Commerce</li> <li>i. Melksham Campus- shadow operations board</li> </ul>   | 8.30pm |
| 11. | <p><b>Grants &amp; Funding</b> (<i>Pages 19 - 44</i>)</p> <p><b>Community Grants Scheme</b></p> <ul style="list-style-type: none"> <li>• <b>Golden Fleece Cricket Club</b> have applied for <b>£3700</b> towards the creation of a new cricket field in Whitley.</li> <li>• <b>Wilts &amp; Berks Canal Trust</b> have applied for <b>£497</b> towards renewing signs around Melksham indicating the historic route of the canal through the town.</li> </ul> <p><b>Cllr Initiated Projects</b></p> <ul style="list-style-type: none"> <li>• Cllr Petty has applied for <b>£569.90</b> to repaint the antique gas street lamps in Church St, Church Walk and Canon Sq.</li> </ul> | 8.45pm |

12. **Future Meeting Dates**

- Weds 14 December 2011 – Semington Village Hall.
- Weds 8 February – Melksham Oak School.

8.55pm

13. **Evaluation & Close**

9.00pm

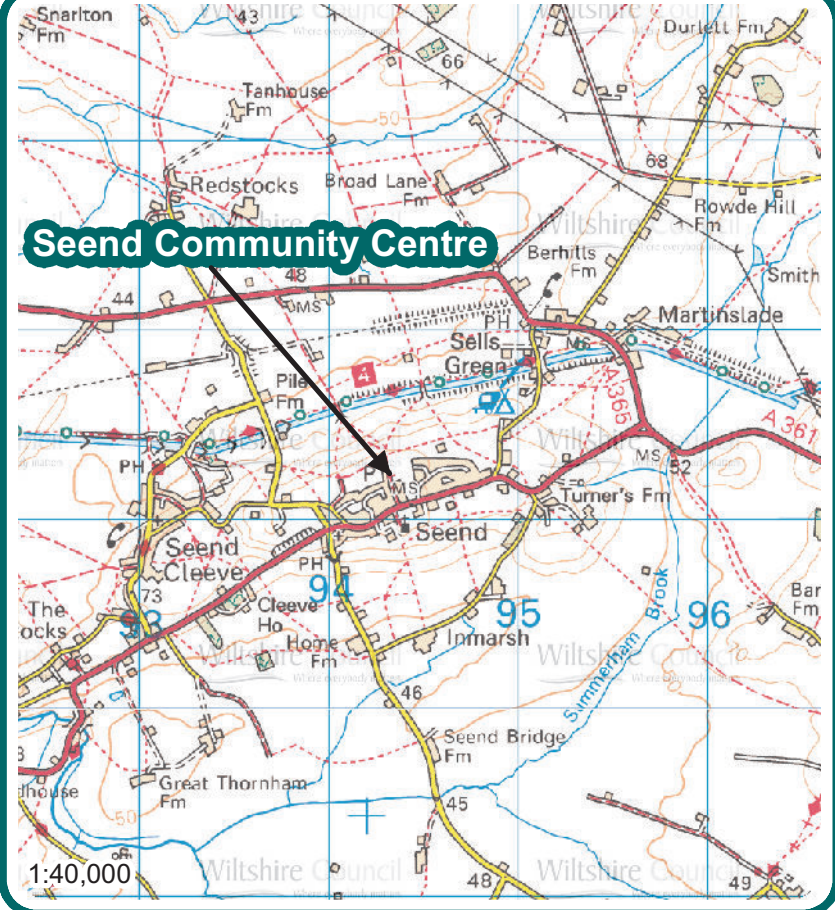
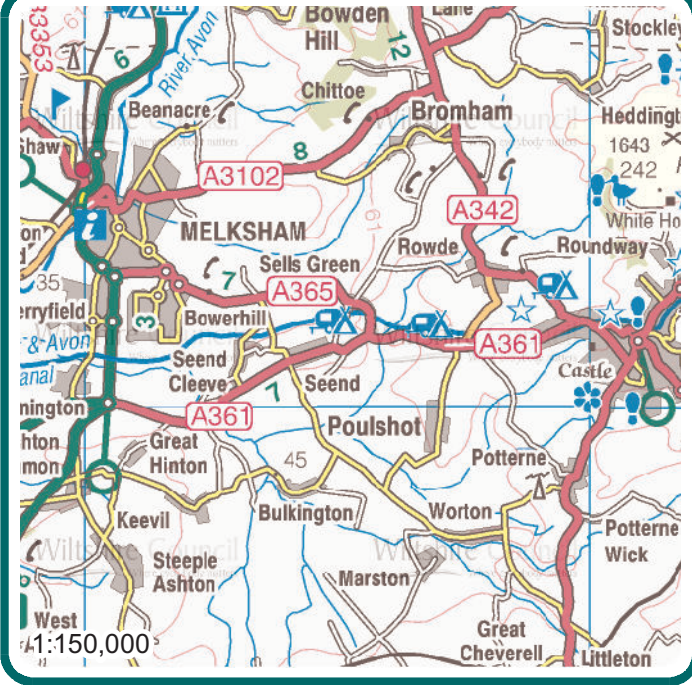
**Area Board Issues Process:**

Please see our online issues tracker for progress on all issues submitted to the Melksham area board to date.

<http://www.wiltshire.gov.uk/communityandliving/areaboards/areboardsissuestracking.htm> .

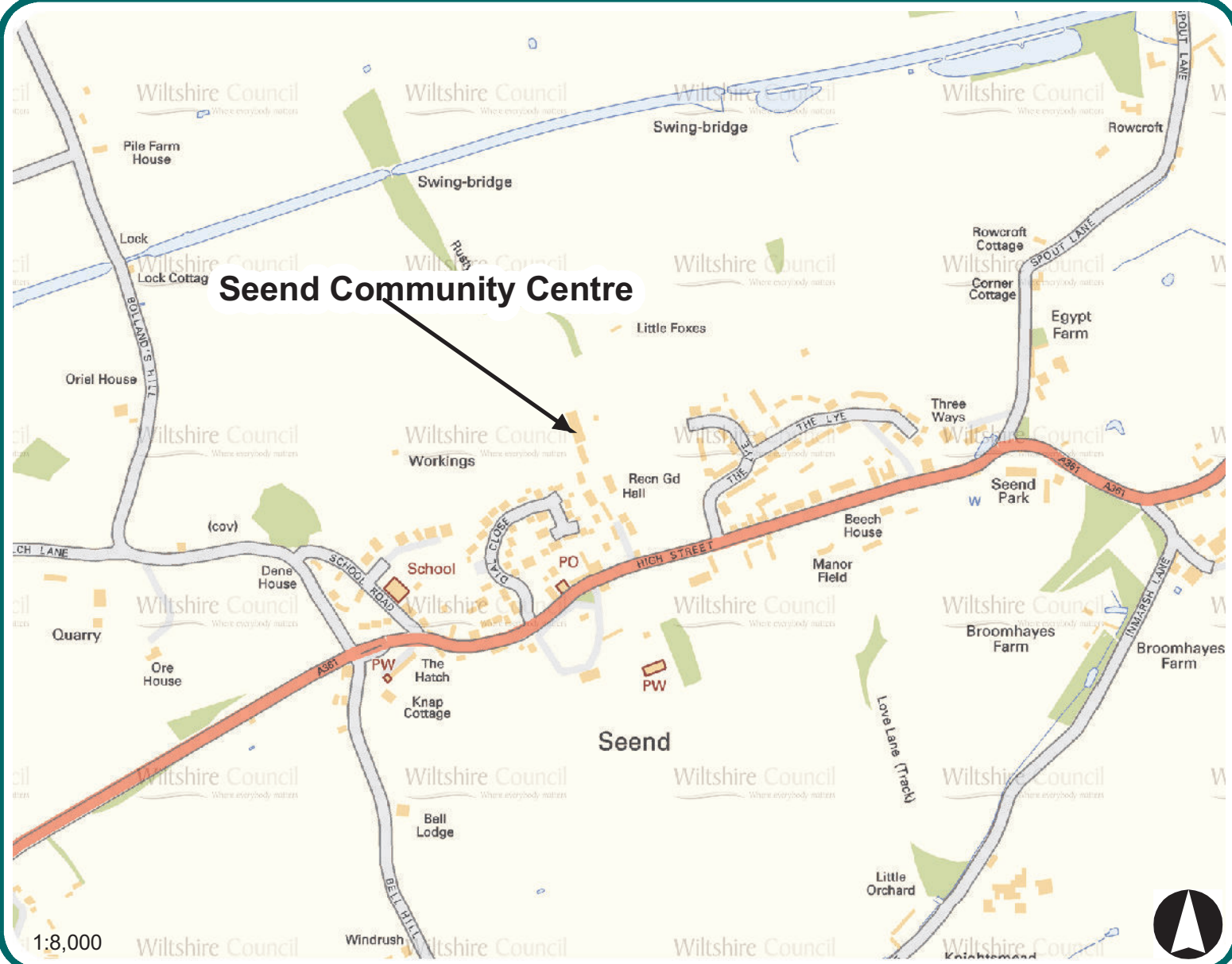
You can also submit issues online for the area board to consider, or fill in an issues sheet by hand.

[https://forms.wiltshire.gov.uk/area\\_board/areaboards.php](https://forms.wiltshire.gov.uk/area_board/areaboards.php)



**Seend Community Centre**  
 Rusty Lane  
 Seend  
 Melksham  
 SN12 6NS


  
 Where everybody matters





# MINUTES

**Meeting:** MELKSHAM AREA BOARD  
**Place:** Aloeric School, St Michaels Road, Melksham , SN12 6HN  
**Date:** 20 September 2011  
**Start Time:** 7.00 pm  
**Finish Time:** 8.40 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706610 or (e-mail) [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Rod Eaton (Vice Chairman), Cllr Mark Griffiths, Cllr Jonathon Seed (Chairman), Cllr Stephen Petty and Cllr Roy White

### **Wiltshire Council Officers**

Abbi Gutierrez, Community Area Manager  
Kevin Fielding, Officer

### **Town and Parish Councils**

Melksham Town Council – Chris Petty  
Atworth Parish Council – Mitch Roberts  
Melksham Without Parish Council – Mike Mills  
Seend Parish Council – Joan Savage  
Steeple Ashton – Geoff Hyatt

### **Partners**

Police – Insp David Cullop & David Hobman  
Wiltshire Police Authority – Angus Mac Pherson  
Community Area Partnership – Colin Goodhind & Miriam Zaccarelli  
Chamber of Commerce – Graham Ellis  
CAYPIG – Siobainn Chaplin  
Melksham 55+ Forum – Brian Warwick

**Total in attendance: 37**





<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p data-bbox="336 383 1139 416"><u>Chairman's Welcome, Introduction and Announcements</u></p> <p data-bbox="336 450 1437 517">The Chairman then welcomed everyone to the Aloeric School and introduced the Head Teacher, Mr Nightingale.</p> <p data-bbox="336 562 1489 701">The Chairman then introduced the Wiltshire councillors who made up the area board, supporting Wiltshire Council officers and Cllr Fleur de Rhe Philipe, (Cabinet Member for Strategic Planning, Economic Development and Tourism), who was attending the meeting.</p> <p data-bbox="336 745 1457 813">The Chairman thanked the various stake holders and parish representatives in attendance.</p> <p data-bbox="336 857 1430 891">The following Chairman's announcements contained in the pack were noted:</p> <p data-bbox="336 925 858 958"><b>Plastic and cardboard collections.</b></p> <p data-bbox="336 1003 1461 1142">From October the council is rolling out service changes so that everyone receives the same level of service, beginning with fortnightly plastic bottles and cardboard recycling collections using blue-lidded bins in the north, west and east. This service is already in place in the south.</p> <p data-bbox="336 1187 1485 1547">In late February 2012, the council will roll out fortnightly non-chargeable garden waste collections, using green lidded bins, for the north, east and south of the county. This service is already in place in the west. Residents will need to opt in to receive the service, ideally by 30th September, and should complete the opt-in form online at <a href="http://www.wiltshire.gov.uk/waste">www.wiltshire.gov.uk/waste</a> if possible. Alternatively residents can complete the FREEPOST form found in the latest edition of Your Wiltshire magazine, or in the "Coming Soon" leaflet which has been sent out in the post to all residents from week commencing 4th July. If residents already have a garden waste bin, they do not need to re-apply, and their collections will carry on as usual.</p> <p data-bbox="336 1592 1474 1731">Finally, the weekly household waste collections that the north and south currently have, will be replaced with a fortnightly collection service during March 2012, using existing bins. This service is already in place in the west and the east of the county.</p> <p data-bbox="336 1776 1477 1843">For further information residents can: visit <a href="http://www.wiltshire.gov.uk/waste">www.wiltshire.gov.uk/waste</a>, call 0300 456 0102 or look out for further information coming in due course.</p>

	<p><b>101 new police non emergency phone number.</b></p> <p>Wiltshire Police have launched a new telephone number providing people with an easier way to get in touch about non-emergency issues.</p> <p>As well as making the police more accessible, it is hoped that 101 will reduce the number of inappropriate 999 calls that are made to the force.</p> <p>The new 101 number is part of a national drive to make it easier to contact the police and report crime and disorder.</p> <p><b>Allocation of Speed Indication Devices.</b></p> <p>Area Boards had now been given the authority to allocate speed indication devices through their community areas.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Jon Hubbard and Charles Boyle, (Atworth PC)</p>
3.	<p><u>Declarations of Interest</u></p> <p>Agenda Item No.9 Cllr Initiated Project – Melksham Trust, Promotional DVD. Cllr Rod Eaton – Personal interest, member of Melksham Trust, would view the application with an open mind when this application was discussed and voted on.</p>
4.	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the minutes of the meeting on 14 July 2011 were approved and signed as a correct record.</b></li> </ul>
5.	<p><u>Partner Updates</u></p> <p><b>Melksham CAYPIG</b> Siobann Chaplin advised that:</p> <ul style="list-style-type: none"> <li>• A litter pick had been carried out in Melksham Park.</li> <li>• CAYPIG were working with the Community Area Partnership to put together youth related campus ideas.</li> <li>• A skate park consultation was to be held on Wednesday 21 September</li> </ul>

for skaters to meet with the design company.

- Planning a community safety event at the Canberra youth centre.

**Community Area Partnership Representative.**

Colin Goodhind advised that:

- The community safety group had been meeting with the neighbourhood policing teams.
- Touch2ID scheme – working hard to get this rolled out across Melksham.
- Planning to hold an alcohol related event at the assembly hall during November.
- Waterways group – looking at waterways in general
- Energy group – meeting to discuss re-newable energy.
- Community plan – nearly at the first daft stage.
- SCOB – CAP feeding in to this process.
- Working with Melksham Community Radio.
- Holding “tea and talk” sessions around the parishes to find out what issues rural areas have. Village groups are encouraged to contact Miriam or Abbi to arrange a tea/talk session.

**Wiltshire Police**

The written update distributed with the agenda was noted, Inspector David Cullop also advised that:

- The roll out of the new 101 non-emergency number.

**Wiltshire Fire and Rescue Service**

The written update distributed with the agenda was noted.

**NHS Wiltshire**

The written update distributed with the agenda was noted.

	<p><b>Melksham Town Council</b>  Cllr Richard Wiltshire advised that the town council would like updates on previous grant applications that the Area Board had granted, It would be nice to know how the applicants had benefitted from funds that they had received.  <i>It was agreed that updates would be sought from grant beneficiaries.</i></p> <p><b>Parish Council Nominated Representatives</b>  Cllr Mike Mills ( Melksham Without parish council) advised:</p> <ul style="list-style-type: none"> <li>• That the new Berryfields allotments were now being used and are proving very popular.</li> <li>• Were unhappy that Mike Sankey was a non-voting member of the SCOB.  <i>Roy While advised that he would pursue this, and made the point that input from the parishes was very important.</i></li> </ul> <p><b>Melksham Chamber of Commerce</b>  Graham Ellis advised that:</p> <ul style="list-style-type: none"> <li>• Concerns re lorries entering and exiting the Bowerhill business Park.</li> <li>• Rail services, in and out of Melksham, a case was being put together to highlight the lack of services.</li> <li>• The setting up of an Independent town traders group was welcomed by the chamber of commerce.</li> <li>• The need to encourage more tourists to visit Melksham.</li> </ul> <p><b>Shadow Community Operations Board</b>  Cllr Roy While advised that now the membership had been decided the SCOB could get on with its work, making positive progress, the first being to look at design &amp; travel principles and a communications plan.</p> <p>The Chairman thanked everyone for their updates.</p>
6.	<p><u>Police Performance</u></p> <p>Angus McPherson – Magistrate member of the Wiltshire Police Authority gave an update of current Police performance.</p> <p>Points made included:</p>

- Levels of serious violent crime continue to drop.
- Satisfaction with police in relation to violent crime improved but more to do.
- Much improved work with partners – in relation to licensed premises visits.
- Force recognises that more work needs to be done in relation to serious sexual offences – very low figures and improved reporting of historic offences may be pushing down “success” rates.
- Introduction of community speed watch great success. 22 planned and 44 established.
- Introduction of local resolution. Up to 4% of crime dealt with in this way. Too early to know rates of reoffending but high satisfaction for victims.
- Committed to maintaining numbers in NPT. Checked and broadly accurate. Issues over maternity, etc.
- Low drugs problem and public perception agrees.
- Dwelling house burglary below expected levels, and excellent performance in relation to distraction burglary.
- Speed Watch – doing good work.
- Keen to get Neighbourhood policing teams into the campuses.

What do the residents think of its Police force?

- Low perception that crime is increasing.
- Higher than average feeling of safety at night, day time safety on county average of 98%.
- High satisfaction level with Wiltshire Police.
- Very satisfied with police visibility.
- Disappointing number know what police performance is or aware of the Police Authority.

The Chairman thanked Angus McPherson for his presentation.

7.	<p><u>Public Art - funding from East of Melksham Development</u></p> <p>Peter Tyas- Wiltshire Council and Suzanne Heath &amp; Tom Littlewood – Ginkgo Projects outlined the concept of public art re the funding from the east of Melksham development with a brief power point presentation.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Public art should be of high quality art and design, should be site specific with a local distinctiveness.</li> <li>• Wiltshire Council was holding talks and seminars across the county, looking to involve communities and improve architecture and the landscape.</li> <li>• The role of Ginkgo Projects – to create opportunities for artists and to provide integration of the art into the development.</li> </ul> <p>The Chairman thanked Peter Tyas, Suzanne Heath and Tom Littlewood for their presentation.</p>
8.	<p><u>Any other items of urgent public concern?</u></p> <ul style="list-style-type: none"> <li>i. Petition re Removal of Bus Service Avon Road, Trent Crescent, Tamar Road and Severn Road, it was agreed that Cllr Mark Griffiths was dealing with this issue and would update the Area Board in due course.</li> <li>ii. The Chairman advised that at the Melksham Area Board meeting held on 12 May 2011, the Area Board had made grants to various local youth projects, one of which was for a graffiti wall. This project had now been shelved so it was agreed that that the funding of £500 should be given the Artworth youth club who had taken part in the funding selection but hadn't on the night been granted any funding for their project.</li> </ul> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the Melksham Area Board grants Artworth youth club £500 for youth related projects.</b></li> </ul> <ul style="list-style-type: none"> <li>iii. Heavy Goods Vehicles using the Midland Road Bridge – agreed the Area Board would monitor this issue.</li> </ul>
9.	<p><u>Grants &amp; Funding</u></p> <p><b>Bowerhill Picnic Area</b></p>

A film showing the work that had been carried out to create the Bowerhill Picnic Area was shown, the picnic area was the result of a community area grant and had been well received by all who had used it.

The Chairman made the point that it was good to see the results of grant funding being highlighted at a meeting.

### **Melksham Community Area Partnership (MCAP) application for core funding.**

#### **Decision**

- **That the Melksham Area Board approves the whole year's core funding of £9,941 with an agreement to release the 1<sup>st</sup> tranche of £4,971 immediately and agrees to the release of the 2<sup>nd</sup> tranche at the 14 December Area Board meeting as long as conditions set by the Partnership Development Officer and agreed by the Board, have been met.**

### **Community Grants Scheme**

The Wiltshire Councillors considered two applications seeking 2011/2012 Community Area Grant Funding:

#### **Decision**

**Poulshot Village Trust were awarded £672 towards restoration of the major pond on Poulshot green.**

#### **Reason**

***This application demonstrates a link to the Melksham community plan in terms of 'landscape management and improving green and open spaces'.***

**Seend Parish Council were awarded £288 towards the renovation of the village war memorial.**

#### **Reason**

***This application will provide a renewed focus for village Armistice services. The War Memorial is located in the grounds of the village parish church. The War Memorial can be used to educate future generations about the sacrifices made by British troops in two World Wars, and still being made today in current conflicts.***

### **Cllr Initiated Projects**

**Cllr Petty awarded £5465 to install new street lighting near Riverside Walk/Millennium Bridge, King George V Playing Fields, Melksham.**

	<p><b>Cllr Rod Eaton now in the chair</b></p> <p>Cllr Seed awarded <b>£200</b> towards Melksham Trust promotional DVD.</p> <p><b>Cllr Jonathon Seed now back in the chair</b></p>
10.	<p><u>Future Meeting Dates</u></p> <p>Wednesday 26 October 2011- Seend Community Centre.</p> <p>Wednesday 14 December 2011 – Semington Village Hall.</p>
11.	<p><u>Cabinet Member Questions</u></p> <p>Fleur de Rhe-Philipe, Cabinet Member for Strategic Planning, Economic Development and Tourism gave a brief overview of her portfolio and answered questions.</p> <p>Points Made by Cllr de Rhe-Philipe:</p> <ul style="list-style-type: none"> <li>• Strategic Planning &amp; Economic Development – the prime objective being to get jobs into Melksham, rather than houses, and to achieve carbon reduction targets.</li> <li>• Tourism – concentrating on selling Melksham and the county of Wiltshire to the rest of the country, looking to get tourists into Wiltshire for longer stays.</li> <li>• The importance of the core strategy planning policies to the town and community area.</li> <li>• The Wilts &amp; Berks canal – a huge opportunity for Melksham, could be the basis for regeneration.</li> <li>• Looking for communities to take responsibility for their Tourist Information Services.</li> </ul> <p>Questions raised from the floor included:</p> <ul style="list-style-type: none"> <li>• There are concerns that with the campuses being built many TICs would face closure with a loss of good volunteers and little training for those who remain. <ul style="list-style-type: none"> <li>a. <i>Warminster TIC is a good example of a local community taking on its TIC and making a success of it, Wiltshire Council will look at what training is available to volunteers.</i></li> </ul> </li> </ul>



	<ul style="list-style-type: none"> <li>• Concerns over the loss of bridleways in the county.             <ul style="list-style-type: none"> <li>a. <i>Limited funds available but equestrian views are always considered, also equestrian tourism is a growing opportunity.</i></li> </ul> </li> </ul> <p>The Chairman thanked Cllr de Rhe-Philippe for her presentation.</p>
12.	<p><u>Evaluation &amp; Close</u></p> <p>The Chairman thanked everybody for attending the meeting.</p>





## Crime and Community Safety Briefing Paper Melksham Community Area Board 26<sup>th</sup> October 2011

### 1. Neighbourhood Policing

#### Current Priorities:

Up-to-date details of the current news about Neighbourhood Policing Teams, including, profiles, priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

📄 Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

#### Team News:

There have been no changes since the last Area Board.

**Mr Angus Macpherson** is an Independent Member of the Wiltshire Police Authority and has the responsibility for overseeing policing matters in the Community Area. He can be contacted via Wiltshire Police Authority:

☎ 01380 734022

📄 <http://www.wiltshire-pa.gov.uk/feedback.asp>

## **2. Vision Wiltshire - New Operational Policing Model**

On Tuesday 4 October the Force re-organised the way we do business across the county to make our policing service more efficient and effective, whilst staying local and accessible to the public.

Our purpose is to protect life, prevent crime, solve crime and disorder, investigate offences and bring offenders to justice.

Many things will not change. Neighbourhood Policing Teams will continue to patrol local areas and will remain at the heart of our policing style. Also, the 11 Inspector-led Sectors will stay as the bedrock of the Force's local policing structure, linking closely with local communities and partner agencies.

Response will now operate from four main Response Hubs – Chippenham, Trowbridge, Salisbury and Swindon. Police Officers will continue to work locally and maximise their time spent out of the station. A new Variable Shift Arrangement allows the Force to offer the best possible level of resources available on the streets at key times of activity, including Friday and Saturday nights.

In due course, Specialist Operations (dogs, armed response, roads policing) will operate across the county from Devizes Police Headquarters. Investigation, Intelligence and Contact Management will be even more flexible and dynamic in dealing with and tackling crime with the Force's new 'single organisation' approach to how we task, respond and deal with calls from the public.

We have also introduced new ways of working, making better use of technology such as Mobile Remote Working and Automatic Resource Location System. Achieving these changes means that our technology has to work even better for us. We've made changes to make this more effective, which in turn will allow us to be even

more agile in dealing with calls and enquiries, catching criminals and managing dangerous people.

The Force will work closer than ever with partners, to ensure that the services we provide the public are delivered in the most cost effective way. This includes sharing facilities or services where this will benefit our local communities, our budget or both.

Police Officers across the country are now able to resolve low level crime and anti-social behaviour issues in the community, rather than the court room. This 'local resolution' aims to put victims at the centre of the justice process and cuts time and paperwork preparing for court – but still seeks suitable punishment for offenders.

In designing and delivering all of this, we've listened to what the public have told us that they want most from their police service. In a public survey carried out by Wiltshire Police Authority between November 2010 and February this year, the Force asked the public for their opinions, in the light of the need to find £15 million in savings over a four year period to meet government spending cuts.

Wiltshire is one of the safest counties in the country and we aim for it to be the safest.

### **3. Performance**

Performance continues to be good. There is a **9%** overall reduction in reported crime levels across the Community Area. Particularly pleasing are the significant **58%** & **54%** reductions in Dwelling Burglaries and Thefts from Motor Vehicles.

The table below provides further statistical information.

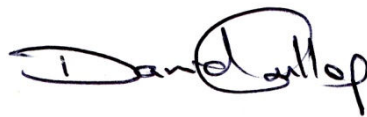
**Table 1 – Reported Crime Figures**

**1<sup>st</sup> October 2009 – 30<sup>th</sup> September 2011**

<b>Melksham</b>	<b>Crime</b>				<b>Detections</b>	
	October 2009 - September 2010	October 2010 - September 2011	Volume Change	% Change	October 2009 - September 2010	October 2010 - September 2011
Violence Against the Person	241	237	-4	-2%	48%	57%
Dwelling Burglary	89	37	-52	-58%	53%	19%
Criminal Damage	238	205	-33	-14%	21%	23%
Non Dwelling Burglary	89	86	-3	-3%	10%	3%
Theft from Motor Vehicle	90	41	-49	-54%	1%	0%
Theft of Motor Vehicle	25	21	-4	-16%	0%	33%
<b>Total Crime</b>	<b>1201</b>	<b>1097</b>	<b>-104</b>	<b>-9%</b>	<b>30%</b>	<b>27%</b>
<b>Total ASB</b>	<b>951</b>	<b>998</b>	<b>47</b>	<b>5%</b>		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers for Violent Crime in the previous 12 month period (Sept 2010 - Aug 2011) and better than peers for All Recorded Crime in the most recent three months (Jun - Aug 2011)

\*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences  
 \*\* Detections include both Sanction Detections and Local Resolution



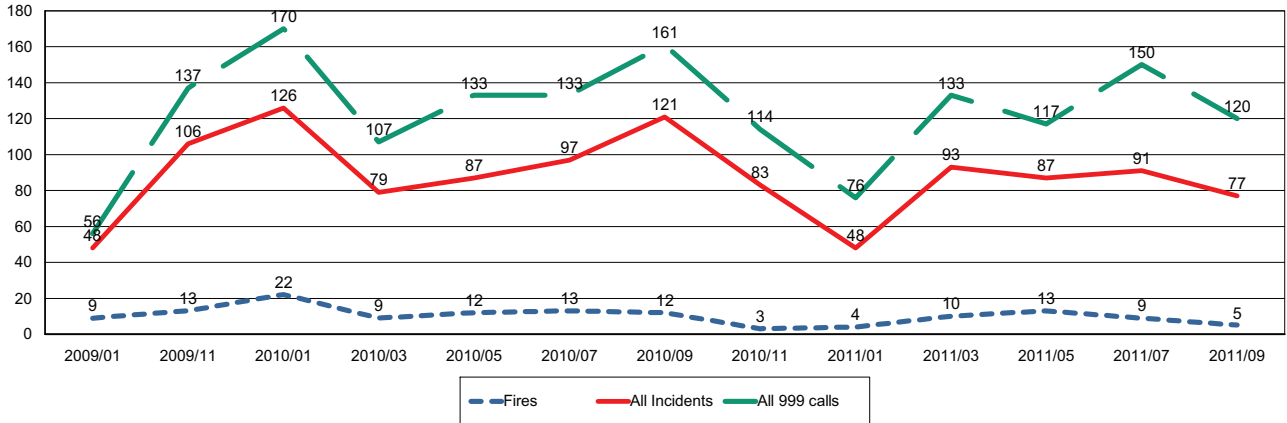
**David W Cullop**  
Sector Inspector  
 17/10/11



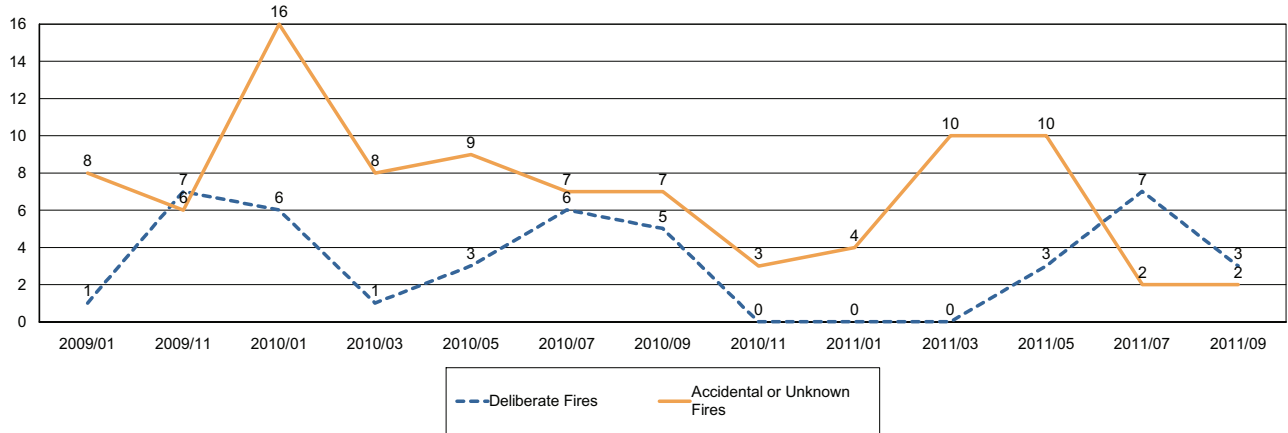
## Report for Melksham Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including September 2011. It has been prepared by the Group Manager for the Board's area.

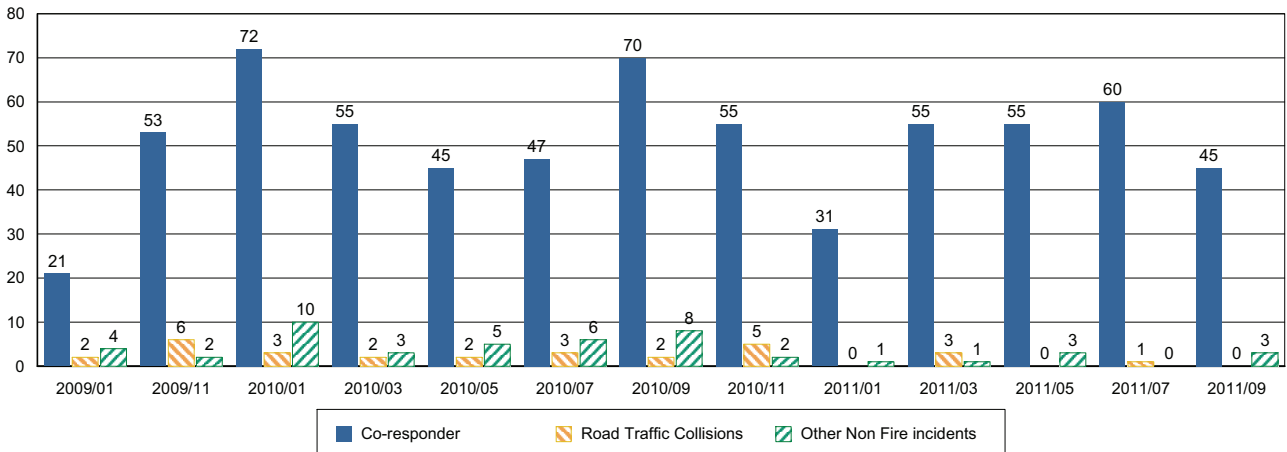
### Incidents and Calls



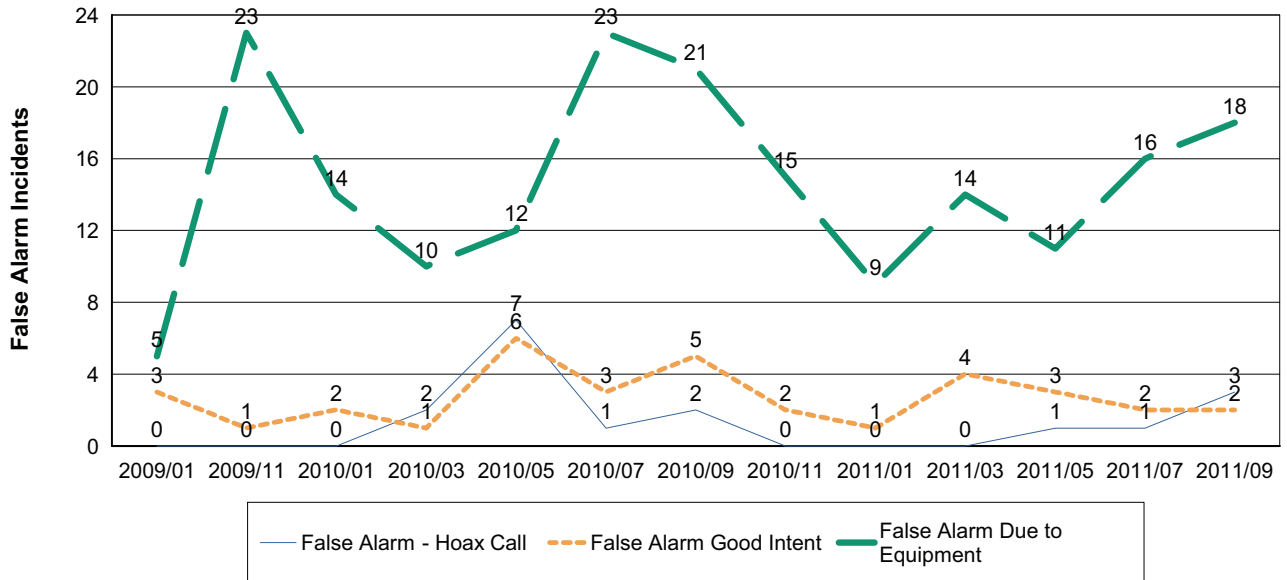
### Fires by Cause



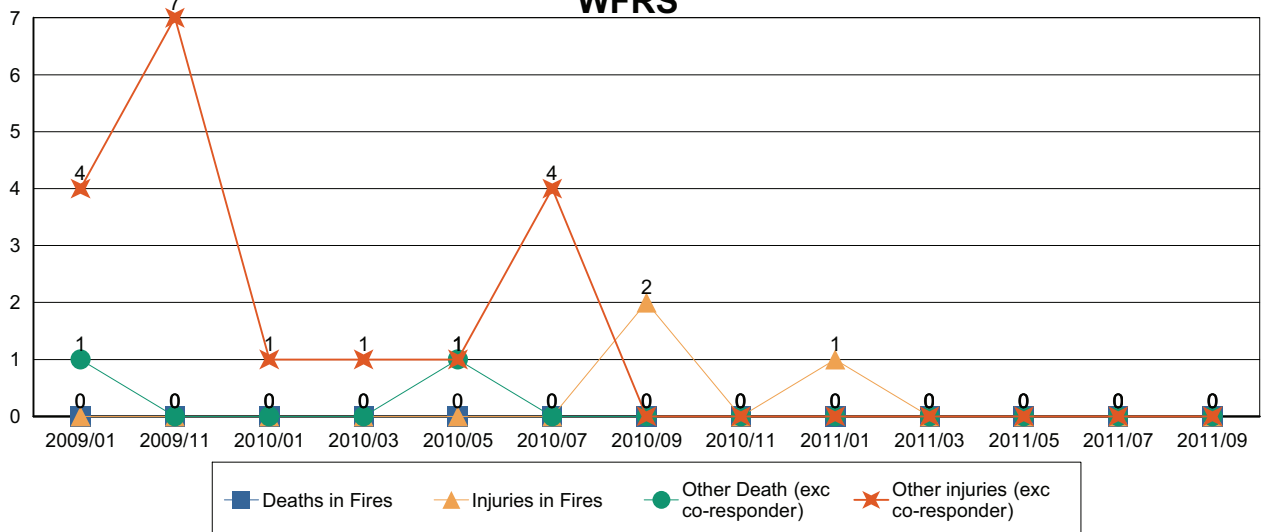
### Non-Fire incidents attended by WFRS



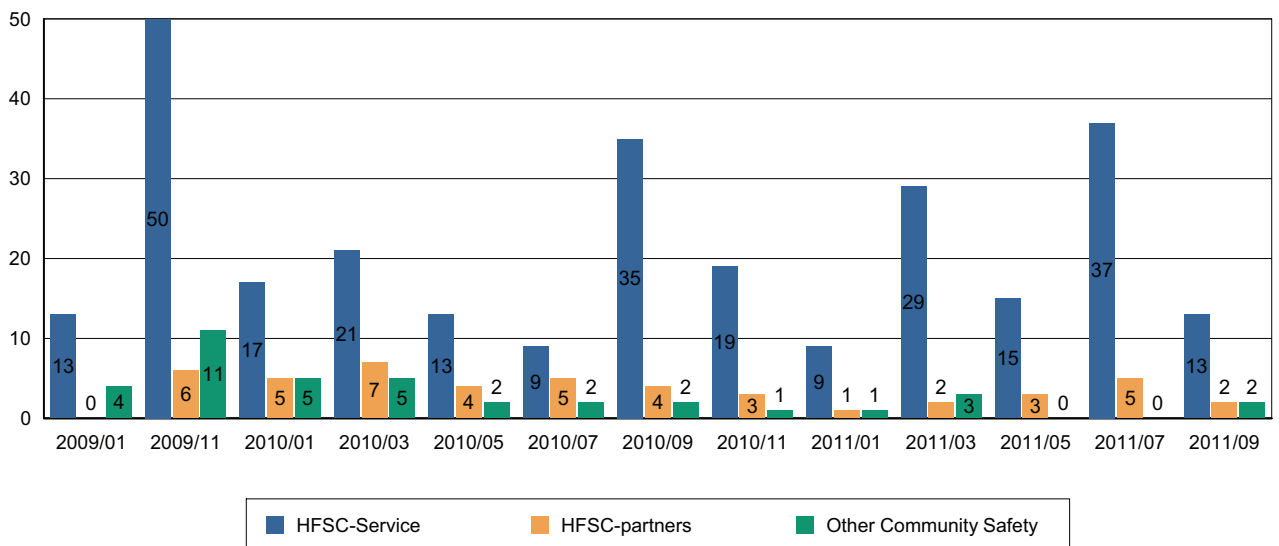
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety





## NHS Update – October 2011

### Passport to your flu jab

Health professionals in Wiltshire are encouraging people to get their flu vaccination this autumn, with a special reminder to those particularly 'at risk' by way of a new 'Flu Vaccination Passport'. Flu is a highly infectious illness that spreads rapidly through the coughs and sneezes of people who are carrying the virus. If someone is at risk of complications from flu, it's really important they have their annual flu jab.

This year NHS Wiltshire, in partnership with Wiltshire GPs, is making it easy for people to remember to have their jab by providing a health 'Passport', available from GP surgeries. The Passport will help to act as a reminder for people with busy lives to call their GP and arrange to receive valuable protection against flu. Flu symptoms can hit quite suddenly and severely. They usually include fever, chills, headaches and aching muscles and are often accompanied by a cough and sore throat. Because flu is caused by a virus and not bacteria, antibiotics won't treat it.

Anyone can get flu, but it can be more serious for certain people, such as:

- people aged 65 or over
- people who have a serious medical condition
- pregnant women

Individual passports have been designed for each of these 'at risk' groups.

People in these groups are more vulnerable to the effects of seasonal flu (even if they are usually fit and healthy) and it's recognised that they can go on to develop a more serious illness, such as bronchitis and pneumonia, which could result in a stay in hospital. Flu can also make existing medical conditions worse, so it's important people to take up the offer of a vaccination.

#### Useful information about flu:

##### Get the jab

The best time of the year to get a flu vaccination is now - the autumn. It's free and it's effective against the latest flu virus strains. Even if someone has already had a flu jab in previous years, they need another one this year to keep immunity up to date. The flu jab may only protect someone for a year, because the viruses that cause flu are always changing. This year's seasonal flu vaccination also includes a vaccine to protect against swine flu. See your GP about the flu jab if you're 65 or over, or if you have any of the following problems (however old you are):

- a serious heart complaint
- a chest complaint or breathing difficulties, including asthma, bronchitis and emphysema
- serious kidney disease
- diabetes
- lowered immunity due to disease or treatment such as steroid medication or cancer treatment
- if you have a problem with your spleen or you have had your spleen removed
- if you have ever had a stroke

Your GP may advise you to have a flu jab if you have serious liver disease, multiple sclerosis (MS) or some other diseases of the nervous system. If you think you may need a flu vaccination,

check with your GP, practice nurse or your local pharmacist. If a nurse visits you regularly, ask about getting your flu vaccination. Most GP surgeries arrange vaccination sessions in the autumn.

### **Pregnant women**

Pregnant women at any stage of pregnancy should have the seasonal flu jab. That's because pregnant women are more prone to complications from flu that can cause serious illness for both mother and baby. If you are pregnant and catch flu, talk to your GP urgently as you may need treatment with antiviral medicine.

### **The pneumo jab**

When you see your GP for a seasonal flu jab, ask whether you also need the 'pneumo jab' to protect you against some forms of pneumococcal infection. It's available free on the NHS to everyone aged 65 or over, and for younger people with some serious medical conditions.

### **Kids and carers**

If you're the parent of a child (over the age of six months) who has a long-term condition such as a serious respiratory or neurological condition, they should have a flu jab. Speak to your GP about your child having a flu vaccination. Your child's condition may get worse if they catch flu. If you're the carer of an elderly or disabled person, make sure they've had their flu jab. As a carer, you could be eligible for a flu jab too. Ask your GP for advice, or go to Carers Direct for information about Flu jabs for carers.

### **How effective is it?**

No vaccine is 100% effective, however, people who have had the flu jab are far less likely to get flu. If you do get flu despite having the jab, it will probably be milder than if you haven't been vaccinated. The flu jab doesn't cause flu as it doesn't contain live viruses. However, you may experience side effects after having the jab, such as a temperature and aching muscles for a couple of days afterwards. Your arm may feel sore at the site where you were injected. More severe reactions are rare.

The flu vaccine only protects against flu, but not other illnesses caused by other viruses, such as the common cold.

Speak to your GP, practice nurse or pharmacist if you have any further questions.

<b>Report to</b>	<b>Melksham Area Board</b>	<b>Agenda Item. No.11</b>
<b>Date of Meeting</b>	<b>26 October 2011</b>	
<b>Title of Report</b>	<b>Community Area Grants</b>	

## Purpose of Report

To ask Councillors to consider 2 application seeking 2011/2012 Community Area Grant Funding:

1. **Wilts & Berks Canal Trust** have applied for **£497** for replacement of signs along former route of Wilts & Berks canal in Melksham. The recommendation is to award the funding.
2. **The Golden Fleece Cricket Club** have applied for **£3700** for creation of a new cricket pitch in Whitley. The recommendation is to award the funding subject to the match funding being obtained from the other grant schemes that have been applied for.

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. EXAMPLE Two applicants withdrew their applications and hope to reapply at a future date. One application did not meet the funding criteria and was referred to Charities Information Bureau (CIB) for support to seek funding from elsewhere. CIB work on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.5. Funding applications will be considered at every other Area Board meeting.
- 1.6. Melksham Area Board has been allocated a 2011/2012 budget of £49,762 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2010/2011 budget is £3687. This leaves a total budget of £53,449 for the 2011/2012 budget.
- 1.7. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.8. The 2010/2011 funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) or paper versions are available from the Community Area Manager.

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"><li>• Community Area Grant Application Pack 20010/11</li><li>• Melksham Community Strategy</li><li>• Grant applications</li></ul>
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## 2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. This will be the final round of funding during 2010/11.

## 3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## 4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Melksham Area Board.
- 4.2. If these community grants are awarded in line with officer recommendations, Melksham Area Board will have a balance of **£31,911**.

## 5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

## 6. HR Implications

- 6.1. There are no specific HR implications related to this report.

## 7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

## 8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	<b>Wilts &amp; Berks Canal Trust</b>	<b>Replacement of signs along former route of Wilts &amp; Berks canal in Melksham</b>	<b>£497</b>

- 8.1.1. Recommendation is to award the funding.
- 8.1.2. Application meets grant criteria 2011/12.
- 8.1.3. This application demonstrates a link to the Melksham community plan in terms of encouraging tourism.
- 8.1.4. No locally agreed priorities.
- 8.1.5. The applicant is a not for profit organisation.
- 8.1.6. About 15 years ago, the Trust prepared a leaflet for public information, 'The Lost Waterway of Melksham,' showing where walkers could see evidence of the historic Wilts & Berks Canal that ran through Melksham. We also set up directional signs, with Council permission, at various points along the route to enable walkers to follow the route more easily. These signs have faded badly over the years and some are missing. The project is to replace these signs with new signs. The aim is to improve the experience of those who may wish to follow the route or identify where the canal ran.
- 8.1.7. Equality and inclusion issues are addressed by this project: none.
- 8.1.8. If the area board does not grant funding the members would have to fundraise , seek alternative funding sources or fund from their reserves.

Ref	Applicant	Project proposal	Funding requested
<b>8.1</b>	<b>Golden Fleece Cricket Club</b>	<b>Creation of a new cricket pitch</b>	<b>£3700</b>

- 8.1.9. Recommendation is to award the funding subject to the match funding being obtained from the other grant schemes that have been applied for.
- 8.1.10. Application meets grant criteria 2011/12.
- 8.1.11. This application demonstrates a link to the Melksham community plan by ensuring that playing fields are not lost when the lease at the current Golden Fleece cricket club finishes.
- 8.1.12. No locally agreed priority.
- 8.1.13. The applicant is a non for profit organisation.
- 8.1.14. The project is to create a replacement cricket field. The lease on the club's current field behind the Golden Fleece Public House, Shaw, expires in 2012

with no possibility of renewal. Specifically, the group is asking for funding for the construction of the cricket square. With these new facilities the club will be able to continue to provide playing and practicing facilities under the umbrella of friendly village cricket.

8.1.15. Equality and inclusion issues are addressed by this project: none.

8.1.16. If the area board does not grant funding the group would have to fundraise or seek alternative funding.

<b>Appendices:</b>	Appendix 1 Grant application – Wilts & Berks Canal Trust Appendix 2 Grant application – Golden Fleece Cricket Club
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No unpublished documents have been relied upon in the preparation of this report.

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<b>Report to</b>	<b>Melksham Area Board</b>
<b>Date of Meeting</b>	<b>26 October 2011</b>
<b>Title of Report</b>	<b>Area Board Projects</b>

## **Purpose of Report**

To consider the following Area Board Project Bid:

- **Cllr Petty** has applied for **£569.90** to repaint the 'antique gas' street lights in Canon Square, Church Walk and Church Street in Melksham

## 1. Background

1.1 In addition to the Community Area Grant Scheme, Area Boards may wish to use a proportion of their funding for projects which fall outside the criteria of the Community Area Grant Scheme. These projects would be initiated by Area Board members for consideration and approval by the Area Board.

1.2 As stated in the Cabinet report:

In considering requests the Area Board will need to bear in mind the impact this will have on the amount of funding available to support applications from local community groups and organisations.

1.3 The Cabinet Report stated that any project initiated by a Councillor outside of the Community Grants system must have the approval of the Area Board and should clearly set out one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

1.4 If the community grants funding is awarded in line with officer recommendations, Melksham Area Board will have a balance of **£31,991**. This means there is sufficient funding to grant all of these area board projects with a remaining total of **£31,344**.

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"><li>• Draft Melksham Community Plan</li></ul>
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## 2. Main Considerations

2.1. Councillors will need to consider whether the application meets one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

## 3. Environmental Impact of the Proposals

3.1. Area Board Project bids will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the

extent and specifics of which will be dependent upon the individual project.

#### 4. Financial Implications

4.1. Funds allocated must fall within the Area Boards budget allocated to the Melksham Area Board.

#### 5. Legal Implications

5.1. There are no specific Legal implications related to this report.

#### 6. HR Implications

6.1. There are no specific HR implications related to this report.

#### 7. Equality and Diversity Implications

7.1 Implications relating to individual grant applications, if applicable, are outlined within section 8 “Officer Comments”.

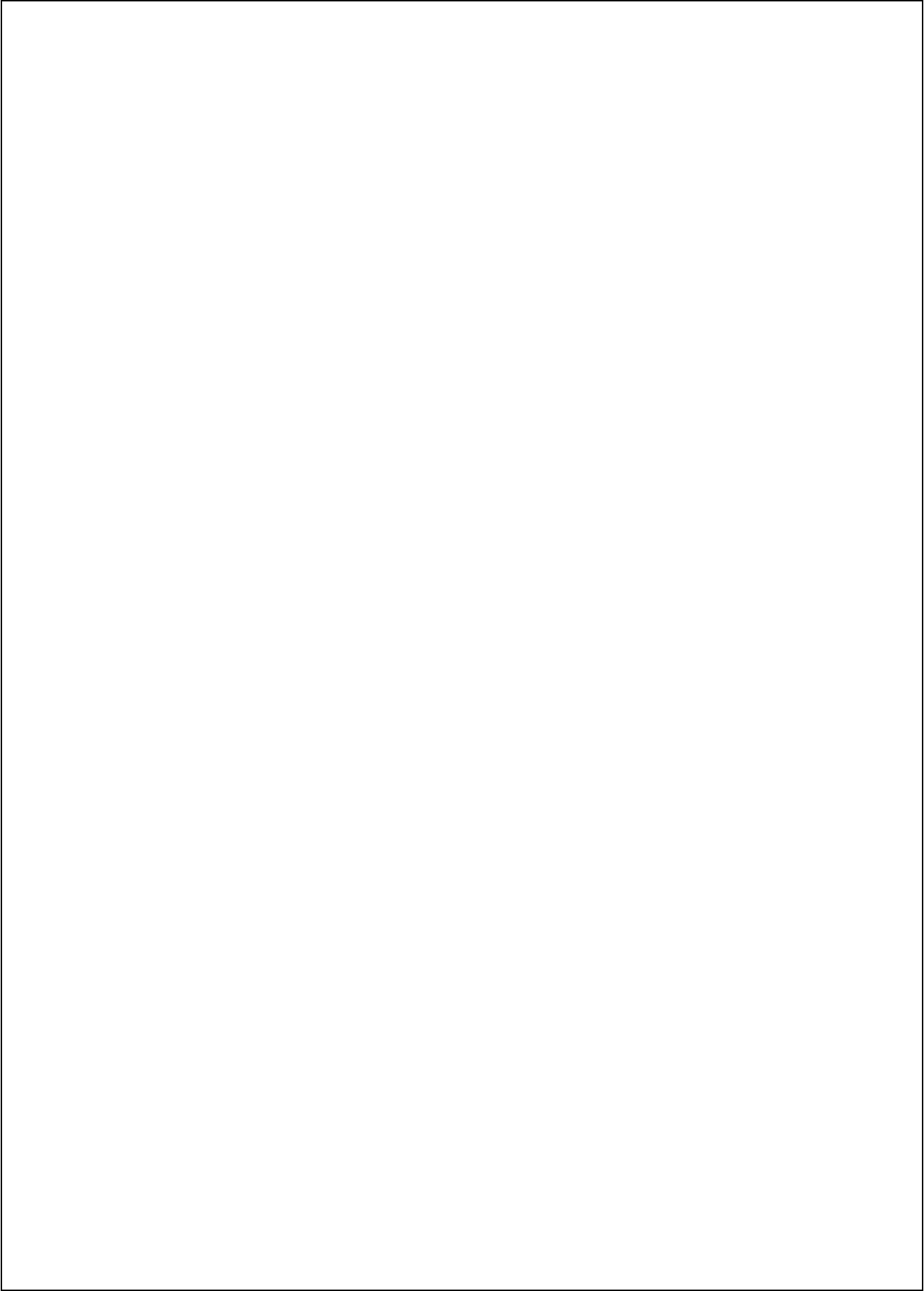
#### 8. Officer Comments

Ref	Applicant	Project proposal	Funding requested
8.1	<b>Cllr Petty</b>	<b>Repainting the 'antique gas' street lights in Canon Square, Church Walk and Church Street in Melksham.</b>	<b>£569.90</b>

8.2 Outcome: Improving the image of this conservation area of the town, increasing the perception of Melksham for visitors, tourists and residents

<b>Appendices:</b>	<b>Appendix 1: Application from Cllr Hubbard</b> <b>Appendix 2: Application from Cllr Petty</b>
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<b>Report Author</b>	Abbi Gutierrez - Community Area Manager Tel. 01225 718443 Email: <a href="mailto:abbi.gutierrez@wiltshire.gov.uk">abbi.gutierrez@wiltshire.gov.uk</a>
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## Area Board Project

### 1. What is the Initiative?

Repainting the 'antique gas' street lights in Canon Square, Church Walk and Church Street in Melksham.

### 2. Where is the initiative taking place?

Canon Square, Church Walk and Church Street in Melksham.

### 3. When will the initiative take place?

As soon as funding is in place.

### 4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?

This has been raised by both the Tourist Information Centre and by local residents and is logged on the issues system as issues no: [1876](#) and [1277](#). Comment below:

The 'antique gas' street lights in Canon Square, a conservation area, are badly in need of a repaint. They are scuffed and defaced, and paint a poor shabby picture to visitors and tourists in what is probably one of the pleasantest and most picturesque parts of Melksham.

### 5. What is the desired outcome of this initiative?

Improving the image of this conservation area of the town, increasing the perception of Melksham for visitors, tourists and residents.

### 6. Who will Project Manage this initiative?

Judy Dommatt-Knight, Senior Engineer (Lighting), Infrastructure Services Mouchel

### 7. Costs/quotes/ match funding? (total cost £5k require 1 quote, total cost £5k-25k require 3 quotes)

Units per street	Wall bkts	4/5m col	8m col Inc bkt
Church Street	1	0	4
Canon Square	0	4	0
Church Walk	3	5	0
Paint wall bkt each	£19.97	4 no	£79.88
Paint 4/5m column each	£33.30	9 no	£299.70
Paint 8m col & bkt each	£47.58	4 no	£190.32
		<b>Total</b>	<b>£569.90</b>

